



## 2003-2004 LICENSED GUIDE EMPLOYEE REGISTRATION APPLICATION

FEE: \$10.00

LICENSE YEAR: FEBRUARY 1, 2003 THROUGH JANUARY 31, 2004

CHECK ONE: ☐ NEW ☐ RENEWAL ☐ CHECK HERE IF NEW ADDRESS

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.

EMPLOYEE'S FIRST NAME	M.I.	LAST NAME	DMV NUMBER	DAY TELEPHONE ( )		
MAILING ADDRESS			SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH		
CITY	STATE	ZIP CODE + 4	HEIGHT	WEIGHT	HAIR COLOR	EYE COLOR

I HAVE RESIDED IN CALIFORNIA CONTINUOUSLY FOR THE LAST 6 MONTHS.

☐ YES ☐ NO

**MUST BE COMPLETED BEFORE LICENSE IS ISSUED**

EMPLOYEE'S SOCIAL SECURITY NUMBER

|\_|\_|\_|-|\_|\_|-|\_|\_|\_|\_|

HAVE YOU EVER BEEN CONVICTED OF A VIOLATION OF A FISH AND GAME LAW OR REGULATION? (If yes, please give date of conviction and explain)

☐ NO ☐ YES \_\_\_\_\_

*In the event a license is granted, I hereby agree to abide by all conditions of said license and all laws and regulations of the Fish and Game Code of California, and Title 14, of the California Code of Regulations (CCR). I am eligible for indicated license and I am not under revocation or suspension, nor is there a case pending that would restrict me from obtaining a license. I hereby certify that all information contained on this application and/or submitted to meet the requirements for issuance of subject license is correct and true. I understand that, in the event that this information is found incorrect or untrue, the license issued will be considered invalid and must be surrendered where purchased and that I will be subject to criminal prosecution. I understand this license or permit may be suspended or revoked by the Fish and Game Commission if I am convicted of, or plead guilty or nolo contendere to a Fish and Game violation.*

EMPLOYEE'S SIGNATURE <b>X</b>	DATE
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### EMPLOYER INFORMATION

GUIDE LICENSE NUMBER		BUSINESS NAME
FIRST NAME	M.I.	LAST NAME
MAILING ADDRESS		
CITY	STATE	ZIP CODE + 4
EMPLOYER'S SIGNATURE <b>X</b>		DATE

### FOR DEPARTMENT OF FISH AND GAME USE ONLY

REVIEWED BY/DATE	APPROVED BY/DATE	CASHIERED BY/DATE	TRANSACTION NUMBER	STAMP NUMBER
ISSUED BY/DATE	KEYED BY/DATE			

## INSTRUCTIONS FOR COMPLETING THE LICENSED GUIDE EMPLOYEE REGISTRATION APPLICATION

Incomplete applications will be returned and could delay the issuance of your registration. Contact the License and Revenue Branch at (916) 227-2271 if you need additional information regarding guide employee registration.

1. It is mandatory to complete all items unless specified as voluntary. If you are renewing your application, please verify all information and correct if necessary.
2. Completed application must be accompanied by:
  - a) Employee Registration Fee —\$10.00
  - b) A copy of documentation showing that each employee is covered by workers' compensation insurance.
  - c) A copy of documentation showing that each employee is subject and reported to the state and federal taxing authorities for withholding of income tax.
3. The application must be signed by both applicant and employer.
4. Mail this application with a cashier's check, money order, personal check\* or credit card\*\* authorization form with the \$10.00 fee to the Department of Fish and Game, License and Revenue Branch, 3211 S Street, Sacramento, CA 95816 or apply in person. **DO NOT SEND CASH.**

NOTE: A permit must be obtained from the U.S. Department of the Interior or Department of Agriculture when guiding or packing on lands under the jurisdiction of that federal agency. Operators carrying passengers in powered vessels, in navigable waterways must have a valid U.S. Coast Guard license, and U.S. Coast Guard Certificate of Inspection for boats carrying more than six passengers, and must have safety equipment; fire extinguisher, personal floatation devices, etc.

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### NOTICE

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**Disclosure Statement**—Under Fish and Game Code Sections 2535–2546 and Section 745, Title 14, of the CCR, the Department of Fish and Game is authorized to collect information from applicants to maintain a record of licensure. All information requested on this application is mandatory unless otherwise indicated. An applicant's name and city of residence may be provided to the public if requested. Other personal information submitted on this application may be released for law enforcement purposes, pursuant to court order, or for official natural resources management purposes.

An applicant may obtain a copy of his/her license records maintained by the Department by contacting the Custodian of Records at the Department of Fish and Game, License and Revenue Branch, 3211 S Street, Sacramento, CA 95816, (916) 227-2271. All requests for copies of license records must be submitted in writing and include the requester's name, address, and telephone number.

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### SOCIAL SECURITY NUMBER REQUIREMENT

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Disclosure of your Social Security Number (SSN) is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455 (42 USCA 405 (c) (2) (C)) authorizes collection of your SSN. Your SSN will be used for tax enforcement purposes and/or for purposes of compliance with any judgment or order for family support in accordance with Section 17520 of the Family Code. If you fail to disclose your SSN, you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

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### PAYMENT POLICY

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\* **Personal Checks** will be accepted by the Department if name, address, and telephone number are imprinted on the check. Personal checks returned to the Department due to insufficient funds will render your license invalid. The Department may also deny the issuance or renewal of any license if a person has failed to reimburse the Department for the amount due. Any activity performed without a valid license is a violation of the Fish and Game Code and therefore subject to enforcement action.

\*\* **Credit Cards**—Licenses, permits, tags, stamps, or registrations may be purchased with a Visa or Mastercard.